



Process Automation Analyst Intern

SUMMARY

Zagitas provides solutions to enhance and augment human work by combining AI and robotic process automation, to automate business functions from end-to-end. Therefore, increasing productivity and morale of individuals in the company while eliminating errors, and reducing time and costs. We have offices in Toronto, Canada and Lima, Peru.

We are looking for a Process Automation Intern for three months with the possibility of extending into a contract position. The ideal candidate will collaborate with business stakeholders to understand business processes and define automation solutions that support and improve business processes. The intern will also help provide direction to developers to build automation solutions and performs quality assessment to drive code quality.

ESSENTIAL RESPONSIBILITIES

- Create detailed process definition documents, documenting processes with the required information to serve as the guide for process automation development.
- Create exception scenarios with business / data exceptions that the process automation design needs to incorporate.
- Support technical teams during process automation development.
- Assists in leading the planning, prioritization and implementation of automation testing including designing and developing automation test plans, scripts, and procedures, mainly with Robotic Process Automation (RPA). Assists in managing test coverage and the timely resolution of defects.
- Other duties as assigned.

WHO ARE YOU

- Pursuing degree in Information Systems, Business Administration/Management, Aerospace Engineering, Industrial Engineering, Electrical Engineering, Mechanical Engineering, Mathematics or Management Information Systems.
- Bilingualism is required (Spanish/English).
- Have exposure to automation principles, Operational Excellence, Software Development Life-Cycle (SDLC) and Process Design or Process Improvement.
- Nice to have a Robotic Process Platform Accreditation (e.g., Blue Prism Accreditation, Automation Anywhere or similar).

SKILLS

- Agile project management
- Analysis of business problems/needs
- Business process re-engineering
- Change management
- Excellent communication skills
- Ability to handle challenging situations



BENEFITS

- Salary :CA\$ 18 per hour
- Hours per week: 30
- Other benefits: phone plan
- Improved communication skills.
- Take advantage of global networking opportunities.
- International experience. Overseas work experience leads to life experience.
- Open yourself up to bigger and better international jobs.

OUR WORK CULTURE

Our purpose is that people can enjoy life more with the help of technology, freeing up boring time from their work.

We are a team of passionate, intelligent and energetic people committed to making a positive change and leaving our mark. We are passionate about customer satisfaction, results, for technology, for innovation, for good music, for laughter, for respect and plurality, for growth and development.

Do what you love and have fun doing it at Zagitas.

Please interested please send a resume with a cover letter to Contact@LatAmStartups.org with subject: Zagitas Intern Position